

**REPORT OF JURY FEES
PAID BY FUNDING UNIT**

Note: This report is due 30 days after the last day of the reporting period and must be returned to:

**State Court Administrative Office
Administrative Support Division
PO Box 30048
Lansing, MI 48909**

Funding unit	
Name of person preparing report (type or print)	Fiscal year period <input type="checkbox"/> October 1 - March 31 _____ Due April 30
Address	<input type="checkbox"/> April 1 - September 30 _____ Due October 31
City, state, zip	Telephone number

Do not include jury fees reimbursed by the Department of Corrections under MCL 800.452

Definitions:

- * 1st day of attendance is the first day the juror appears to court for jury duty.
- * Subsequent day of attendance is any day following the first day that the juror appears, irrespective of whether the juror is impaneled, within the same jury term.

CIRCUIT COURT

A. Actual Attendance (see definitions)

Attendance (multiply the total number of days paid by the rate paid for attendance)

First Day:

1. Half days paid _____ x \$ _____ rate = \$ _____

2. Full days paid _____ x \$ _____ rate = \$ _____

Subsequent Days:

3. Half days paid _____ x \$ _____ rate = \$ _____

4. Full days paid _____ x \$ _____ rate = \$ _____

A. Total Actual Attendance (A.1. + A.2. + A.3. + A.4.) \$ _____

B. Mileage Travelled (if the total miles are not available, divide the total mileage paid by the rate paid for mileage)

Total miles _____ x \$ _____ rate per mile = \$ _____

B. Total Mileage Expense \$ _____

C. Additional Expense

Do you pay for: ☐ Meals ☐ Parking ☐ Other _____
specify

DISTRICT COURT

A. Actual Attendance (see definitions)

Attendance (multiply the total number of days paid by the rate paid for attendance)

First Day:

1. Half days paid _____ x \$ _____ rate = \$ _____

2. Full days paid _____ x \$ _____ rate = \$ _____

Subsequent Days:

3. Half days paid _____ x \$ _____ rate = \$ _____

4. Full days paid _____ x \$ _____ rate = \$ _____

A. Total Actual Attendance (A.1. + A.2. + A.3. + A.4.) \$ _____

B. Mileage Travelled (if the total miles are not available, divide the total mileage paid by the rate paid for mileage)

Total miles _____ x \$ _____ rate per mile = \$ _____

B. Total Mileage Expense \$ _____

C. Additional Expense

Do you pay for:

☐ Meals

☐ Parking

☐ Other _____
specify

PROBATE COURT

A. Actual Attendance (see definitions)

Attendance (multiply the total number of days paid by the rate paid for attendance)

First Day:

1. Half days paid _____ x \$ _____ rate = \$ _____

2. Full days paid _____ x \$ _____ rate = \$ _____

Subsequent Days:

3. Half days paid _____ x \$ _____ rate = \$ _____

4. Full days paid _____ x \$ _____ rate = \$ _____

A. Total Actual Attendance (A.1. + A.2. + A.3. + A.4.) \$ _____

B. Mileage Travelled (if the total miles are not available, divide the total mileage paid by the rate paid for mileage)

Total miles _____ x \$ _____ rate per mile = \$ _____

B. Total Mileage Expense \$ _____

C. Additional Expense

Do you pay for:

☐ Meals

☐ Parking

☐ Other _____
specify